

Ascentis **Level 1 Award** in **Essential Digital Skills for Work and Life**



Rule of Combination

*This qualification is currently undergoing technical evaluation from Ofqual and may be subject to change.

Ofqual Number:	xxxxxxx
Ofqual Start Date:	1 st August 2020
Ofqual Review Date:	31 st July 2021
Ofqual Certification Review Date:	31 st July 2022

Qualification Overview

This qualification focuses on securing the essential digital skills needed for work, life and further study.

Research conducted in 2019 estimates that 11.3million adults in the UK do not possess the full range of digital skills needed to actively participate in modern work, life and study. The research also stated that up to 20% of the adult population cannot communicate effectively online and a quarter of UK citizens are unable to access online public services, leaving them at a significant disadvantage compared to their digitally competent counterparts.

With the increasingly large proportion of financial and governmental services being offered online, and the requirement for employees to access digital content or interact with digital devices becoming commonplace in a work environment, it is important to ensure that all individuals have the opportunity to gain these important digital skills.

The skills acquired through this qualification will allow learners to be able to become digitally mobile and access important governmental services, transact online and explore technologies. This will improve their social interactions with family and friends. It will also provide them with further opportunities to progress in work and further study.

Aims

The aims of the qualification are to enable learners:

1. To be confident in interacting with digital devices
2. To have a secure knowledge and understanding of essential digital skills and be able to apply them in work, life and further study
3. To be able to solve common technical problems
4. To be able to create, edit and store digital media
5. To be able to successfully share online content and communicate effectively using a digital device
6. To manage online accounts and make informed choice when transacting online
7. To be proficient in maintaining privacy online and protect personal information

Target Group

This qualification is aimed at a range of learners, who:

- have some experience of using digital devices and the internet but lack secure basic digital skills.
- require skills to apply for government funding and manage finances.
- require digital skills to progress in work or further study.
- require digital skills to communicate with family, friends, colleagues and peers who are at a distance.

Regulation Codes

Qualification Number (Ofqual): XXX/XXX/X

Assessment Method

The Ascentis Level 1 Award in Essential Digital Skills for Work and Life requires evidence of achievement of all the skills and activities that are set out in each unit within the specification.

Each unit is assessed through the completion of tasks and an online assessments provided by Ascentis.

The successful achievement of all the tasks for a unit provides confirmation that all learning outcomes and assessment criteria within the units of assessment have been achieved.

Assessments are internally marked by centre assessors and then internally verified to ensure consistency.

The assessments will then be externally verified by Ascentis.

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Ascentis Level 1 Award in Essential Digital Skills for Work and Life			
Component Title	Level	Credit Value	GLH/TQT
1 Using Devices and Handling Information	Level 1	1	50
2 Creating and Editing	Level 1	1	
3 Communicating	Level 1	1	
4 Transacting	Level 1	1	
5 Being Safe and Responsible Online	Level 1	1	

Guided Learning Hours (GLH)

The recommended guided learning hours for this Award is 50.

Total Qualification Time (TQT)

The total qualification time for this Award is 50.

Age Range of Qualification

This qualification is suitable for adult learners 19+

Contact & Further Information

New and existing Centres please email hello@ascentis.co.uk or call 01524 845046

Product Development for enquiries please email development@ascentis.co.uk